

Entertainment and Gaming Technical Committee (ENT-COM)

Meeting Minutes

October 1, 2021 11:00 AM GMT via Zoom

Meeting participants:

Ruck Thawonmas, Worawat Choensawat, Ilija Basicovic, Claudio Cusano, Kai Erenli, Curtis Gittens, Max Lu, Humaira Nisar, Vooi Voon YAP

Welcome to new members:

Ruck welcomed a newly accepted member, Kai Erenli, and let him introduce himself in the meeting.

[Action Requested] Recruitment of new members

- Please encourage your colleagues to join ENT-TC via [TA Membership Application Form](#)

[Action Requested] Tentative ENT-COM P&Ps:

- Ruck introduced a revised ENT-COM P&Ps, at present a standard one for all TCs, to TC and the document must be approved by all of ENT-TC. The document will be sent via email to be approved. The approval can be possible under conditions.
- There were some abbreviations:
 - o TA= Technical Activities
 - o TC= Technical Committee
 - o TCB= Technical Committee Board
- The most related part to us is written
In 1.1.3.2 Organizational Structure and Membership:
 - o For the First Term (January 1, 2021–December 31, 2022), the Chair, Vice-Chair, and Secretary are invited or appointed by the CTSoc President or VP of Technical Activities. After the first term, the new Officers will be elected by the TC members.
 - o All the TC Officers shall be TC members and CTSoc members.
 - o Each TC has an initial, First Term set of members, who have been invited to join based on their contribution to CTSoc in past years and their areas of expertise.
 - o Enrolment of new TC members is continuous and done through the TC Membership Application Form (MAF) accessible through each TC webpage. The Officers of the TC evaluate received applications with the possible support of TC members, and notify the applicants about the outcome of the evaluation.
 - o CTSoc membership or IEEE membership is not required for being a TC member.
 - o Starting from January 1, 2022, however, to have the right to vote in the TC elections, to candidate for Officer positions, and to be nominated for (and then serve in) technical positions, a TC member shall also be a CTSoc member.

In 1.1.4 Technical Committees Operations

- TC membership has no predefined duration. The minimum requirements for membership in a TC shall be:
 - Inclusion in the TC mailing list and in the list of members published on the TC webpage.
 - **Active**, timely participation in the TC by, for example, assisting in the conduct of its business, participating in meetings called by the Officers, etc.
 - Ruck commented that “To define “Active” has been unclarified even by other TCs. Therefore, we can keep this document in this fashion.

In 1.1.4.3 Elected and Appointed Officers

- There are positions to cooperate with the VP and TCs such as Education Liaison will cooperate with VP in Education and ENT-TC. The document was written as:
“Additional Officer roles may be specified and shall then be listed in the TC webpage. Considering the relations between Technical Activities and the other areas of CTSoc, the following positions are envisaged: Conferences Liaison, Publications Liaison, Education Liaison, Standards Liaison, Future Direction Liaison, Industry Liaison, Academia Liaison, IEEE Societies/Councils Liaison, Technical Sister Societies Liaison, Student Competition Program. Officers serving in these positions coordinate and report regularly with TC Chair, Vice-chair and Secretary in the implementation of their liaison role.”

In 1.1.4.5 Website, Mailing List and Communication Platform

- Ruck said the present mailing list of our ENT-TC is google-based. It is also possible if any of you request to use “IEEE”.

In 1.1.4.6 Transaction of Business

- Ruck said in the current P&P each TC shall hold at least two regular meetings per year.
- As mentioned earlier, this P&Ps document will be sent via email to collect feedback.

[Discussion & Action Requested] Recognize members' service:

- Ruck raised a topic of “Discussion ways to recognize members' service”.
- Ruck thanked our members to contribute to the following's events:
 - ICCE-Berlin 2021 as TPC:
 - Humaira Nisar, Universiti Tunku Abdul Rahman (ENT)
 - Curtis Gittens, University of the West Indies - Cave Hill Campus (ENT)
 - ICCE 2022 Las Vegas as TPC:
 - Ruck Tawonmas, Ritsumeikan University, Japan (ENT)
 - Worawat Choensawat, Bangkok University, Thailand (ENT)
- Right now the credits will be posted in the webpage: [TC Outcomes and Opportunities - IEEE Consumer Technology Society](#)
- Ruck opened the discussion to the meeting on ways to recognize members' service”.
 - Set-up an award to most active members (contribute most to us/ etc).
 - Give them an invited talk to ENT-TC meetings, IEEE conference, universities.
- This issue will be sent via email to collect ideas.

[Action Requested] Call for liaison positions

- Ruck explained that “Liaisons serve as an interface between ENT-TC and the related areas in CTSoc, e.g, CTSoc Vice Presidents in charge.
- Ruck informed the meeting that we should select the other officers, and so far, there are three volunteers as follows:
 - o Max Lu for Industry Liaison
 - o Curtis Gittens for Education Liaison
 - o Humaira Nisar for Publication Liaison
- The positions listed below are still available:
 - o Conferences Liaison
 - o Standards Liaison
 - o Future Direction Liaison
 - o Academia Liaison
 - o IEEE Societies/Councils Liaison
 - o Technical Sister Societies Liaison
 - o Student Competition Program
- This issue will be sent via email to collect expressions of interest.

[Action Requested] Collection of expressions of interest by members to prepare educational content (e.g., webinars) to be shared/streamed live on CTSoc channels (links with Education activities)

- Ruck raised a discussion on a person in charge of this webinar. The conclusion has not been designed yet.
- This issue will be sent via email to collect expressions of interest.

[Action Requested] Publicity of ENT-TC on CTSoc social media and via members’ networks

- Ruck asked the meeting to give opinions on “Which is a social media suitable for ENT-TC? and Who should be in charge with?”
- If Twitter is chosen, Kai Erenli can help on Twitter.
- If LinkedIn is chosen, Max Lu can create LinkedIn group.
- This issue will be sent via email to collect ideas and expressions of interests.

End the meeting:

- Ruck said, “Thank you for all members joining the meeting” and asked the members to give the feedback to the meeting minutes by two weeks.