

Minutes of the 1st 2023 meeting of SPC TC Officers

Date: 03/03/2023

Time: 2.30 pm AEST

Location: Online through Zoom

IEEE CTSoc SPC Officers:

- **Chair**, Alireza Jolfaei
- **Vice Chair**, Chia-Mu Yu
- **Secretary**, Mohd Anuaruddin

Agenda:

- TC officers Introduction
- History of activities organised by TC officers
- Brainstorming future activities (student activities, talks, workshops, hackathons, ...)
- Membership development plans
- Access to the mailing list and approval of new membership requests
- Other officers

Proceedings:

- The meeting was called to order by Alireza Jolfaei, the Chair of the SPC TC. He welcomed everyone and asked each officer to introduce themselves briefly.
- Mohd Anuaruddin presented a brief history of activities organised by the SPC TC officers in the past. He emphasised the importance of continuing those activities to promote the goals of the committee.
- The officers brainstormed future activities for the committee, such as organising student activities, talks, workshops, hackathons, and more. They also discussed the importance of engaging members and promoting the activities to a wider audience.
- The officers discussed the importance of maintaining up-to-date information on the SPC TC website.
- The officers discussed membership development plans, including strategies to attract new members and retain existing ones. They also discussed ways to encourage more active participation from members.
- Chia-Mu Yu suggested the creation of a YouTube channel for the SPC TC for uploading the recorded video of distinguished talks.
- Officers discussed access to the mailing list and approval of new membership requests
- Officers discussed the recruitment strategies for attracting new officers who can contribute to the development and growth of the SPC TC. They agreed to schedule separate meetings to discuss those roles in more detail, and the meeting was adjourned.