Minutes of 2023 IEEE CTSoc CCN TC Meeting #1.

Date/Time/Location:

The meeting was conducted on May 10 2023, 08:00 AM Eastern Time (US and Canada) via Zoom.

Facilitator: Dr. Wahab Almuhtadi (Chair, CCN TC)

Note taker: Dr. Cheng-Hung Lin (Vice-Chair, CCN TC)

The agenda of Meeting #1 is listed below.
- Quick Introduction
- CCN TC Objective
- Newsletter (EIC, Co-Editors)
- CCN TC Recognitions Committee
- SIG Proposal
- CCN TC on LinkedIn
- Participation in CTSoc Activities
- DLs, SM, Fellow
- Webinars
- Annual CCN TC Member Activities Engagement Report
- Appointment: Education Liaison, Standards Liaison, Future Direction Liaison, and Industry Liaison. (Conferences Liaison, Publications Liaison, Academia Liaison, IEEE Societies/Councils Liaison)
- Other Business
- Next Meeting

Approval of Agenda:

The agenda was unanimously approved as distributed.

Quick Introduction:

- Several members briefly introduce themself and their research area.
- Bob Frankston suggested that the members should introduce the research area with consumer technology focus in this CCN TC meeting.

CCN Newsletter:

- Communicate with each other among TC members
- Publish an article, news, and so on.
- Should be digitized publication.
- Call for Editors and will send the editors nomination before the next meeting.
- Ali Kashif Bashir shared his experience from other IEEE publications.
  - The length of newsletter and how long for the publication should be discussed. An article with too many words might be broken down into 2 parts. Flexibility should be considered. Some researcher has published research articles. It should be concerned how to evaluate the differences between research articles and newsletter articles.

TC Recognitions Committee:

- There is a need to establish CCN TC Recognitions Committee.
- Recognize its members who have been active in CCN TC and CTSoc activities.
- Collect the Annual CCN TC Member Activities Engagement Report
- Call for Chairs and Members.

SIG Proposal:

- The committee is looking for proposals of special interest group (SIG) in CCN TC.
- Officers in the SIG need membership of CCN TC or CTSoc. Others are open.
- The activities of SIG must be related to the CNN area.

Other business:
- Bob Frankston shared his thoughts about connectivity using a full power computer with the attendees.
- Ali Kashif Bashir is interested in Liaison positions.
- Ali Kashif Bashir was curious about the Future Directions. Wahab Almuhtadi used the following link to describe it in detail. https://www.ieee.org/about/technologies.html
- Wahab Almuhtadi shared his talk entitled "Success of CTSoc over the Last Four Years" with the attendees.
- Cheng-Hung (Dixson) Lin called for volunteers for the Technical Talks organized at the Technical Activities areas, following the successful example provided by individual TCs last year.