



Revised Date: 29 April, 2021

## Minutes of IEEE CTSoc WNT TC Meeting #2.

### **Date/Time/Location:**

The meeting was conducted on April 23, 2021, 07:00 AM Eastern Time (US and Canada) via Zoom.

**Facilitator:** Dr. Cheng-Hung Lin (Vice-Chair, WNT TC)

**Note taker:** Ms. Jennifer Pounjeba (Secretary, WNT TC)

### **Agenda:**

- Welcome
- Approve the meeting Agenda
- Approve the minutes of the March 18 meeting.
- Technical Activities
- Flagship Conferences
- WNT TC Members/Officers
- Other Business
- Adjourn

### **Approval of Agenda:**

The agenda was approved by the Dr. Femi Adeyemi-Ejeye and seconded by Jennifer Pounjeba.

### **Approval of Minutes:**

The agenda of the minutes (March 18, 2021) was approved by Dr. Nobuyoshi Komuro and seconded by Dr. Femi Adeyemi-Ejeye.

### **Approval of Conferences Liaison:**

Dr. Yibeltal Chanie Manie, National Taipei University of Technology, applied for Conferences Liaison in WNT TC. There is no objection against his application in the meeting. His application was approved by the Dr. Femi Adeyemi-Ejeye, and seconded by Dr. Wen-Chung Kao.

### **Approval of WNT TC Membership Application:**

Dr. Yue-Fang Kuo, National Taipei University, applied for WNT TC Member. There is no objection against his application in the meeting. His application was approved by the Dr. Wen-Chung Kao and seconded by Dr. Chih-Feng Wu.

### **Discussion from the meeting**

- Discussion about the plan for technical activities, such as possible criteria necessary for evaluating members' contribution to technical activities ("active" members) and ways to recognize members' service (suggestions received so far are invited papers, guest editorials, discounts at conferences, ... )  
Dr. Femi Adeyemi-Ejeye mentioned that the criterion can be some active engagements. Active engagements in the committee meetings and promoting the TC activity outside of the community can be taken as an important criterion for evaluating members' contribution. Dr. Cheng-Hung Lin also mentioned that the basic active engagements can be reviewing papers in CTSoc flagship conferences or journals, and severing the session chairs. Then TC board will need a way to record these active engagements.
- Discussion about increasing publicity of TCs on social media (such as IEEE Consumer Technology Society Group and WNT TC Group on LinkedIn) and Expressions of interest by members to prepare educational content (e.g. webinar) to be shared / streamed live on CTSoc channels (such as IEEE CTSocTV on YouTube)  
Dr. Cheng-Hung Lin mentioned that WNT TC members can join in the IEEE Consumer Technology Society Group and WNT TC Group on LinkedIn and comment on the posts. He also mentioned CTSoc already had IEEE CTSocTV channel on YouTube to prepare educational content for audiences.
- To Encourage TC members and their colleagues to contribute research works to the CTSoc Flagship Conferences.
- To Encourage TC members to invite their colleagues and friends to join in the WNT TC Membership.
- To Encourage TC members to be volunteers for other TC officers.  
Dr. Femi Adeyemi-Ejeye asked for summaries of the TC officer positions. Summaries can include requirements, tasks, and duties. If the summaries are provided, TC members would have some fundamental knowledge for applying for a proper TC officer position.
- At the end of the meeting, Dr. Wen-Chung Kao reminded TC members to give valuable contributions and suggestions for the improvement of TC meetings. He

also mentioned that due to COVID, it's a challenge for everyone and welcomed us to contribute in publications.